

Members Present	Other Interested Parties Present
Edwina Sluder, Vice Chair	Dr. John Boyd, President
Fred Stout	Rita Early, Vice President Economic and Workforce Development
R.L Hoilman	Tim Greene, Vice President Administration
Keith Holtsclaw	Brooke Burleson, Secretary to Board of Trustees
Johnny Riddle	Beth Morris, Marketing Director
Martha Hicks	
Jennie Harpold	
Gwen Harris	

Call to Order

Vice Chair Sluder called the Mayland Community College Board of Trustees to order at 12:05pm.

Pledge of Allegiance

Trustee Hoilman led the Pledge of Allegiance.

Invocation

Trustee Riddle offered the Invocation.

New & Reappointed: Swear In

Vice Chair Sluder was sworn in following reappointment. New Trustee Keith Holtsclaw was sworn in. Mrs. Dora Smith officiated.

Ethics Reminder

Vice Chair Sluder provided the ethics reminder. No conflicts of interest were noted.

Approval of Agenda

Trustee Riddle made a motion to approve the agenda with a second from Trustee Hicks. All approved, motion carried.

Minutes

A motion was made by Trustee Hicks to accept the June 18, 2018 and August 27, 2018 minutes with a second from Trustee Hoilman. Motion carried.

Celebrating Success

- a. New Hires –Ms. Rita Earley introduced:
 - i. Susan Shepard, Administrative Assistant, Academics and Continuing Education
 - ii. Matthew Hitchew, History Professor

- iii. Monica Carpenter, Associate VP Continuing Education
- b. NC DPI scored MCC Early College at an 'A'.
- c. TA Grant- Received notice this week that we received the grant. MCC will manage the grant.

Chairman's Report

Vice Chair Sluder updated the Board on the following upcoming events:

- a) October 5, 2018- MCC Home Tour
- b) October 25, 2018- MCC Halloween Spooktacular
- c) October 29, 2018- Tentative MCC Board of Trustees Conference Call
- d) November 12, 2018- Veteran's Day Observed, No Classes/College Open
- e) November 21, 2018 Thanksgiving Break, Close at 12pm
November 22-23, 2018 Thanksgiving Break, College Closed
- f) November 26, 2018- MCC Board of Trustees Meeting

Committee Reports

No Committees met prior to the full board meeting.

- a) Personnel Committee
The Personnel Committee did not meet.
- b) Finance Committee
 - i. Financial Report- The finance report was included in the packets for review.
- c) Building and Grounds Committee- Reports will be covered in the President's Report.
- d) Academic Committee
The Academic Committee did not meet.

President's Report

Dr. Boyd presented the President's Report.

- a) Budget- Dr. Boyd reviewed the budget information during the Finance Committee report. FTE numbers are up for the year with increases in EWD and Basic Skills. MCC received non-reoccurring funds for Workforce and Anspach. There was a slight increase in the formula allocation for FY 18-19 which includes the salary increase and benefit coverage increase. There was a slight increase in Management Flex funds for the year. MCC's budget strategy is to balance the budget with a 1% contingency, continue division budget management process, and use no reoccurring funds for growth. New positions that are in the budget plan are Student Success Coordinator, to help with recruitment and retention, and Admin Assistant I, to serve as a multi-department assistant. These positions are based on approval by the Board. There was an increase in county funds for the year. This increase helps with the construction updates that are on-going to keep the campuses in good working order.
Trustee Hoilman made a motion to approve the Budget as well as the Student Success Coordinator and Administrative Assistant I positions. Trustee Stout seconded the motion, motion carried.

- b) Campus Updates-
- The Planetarium RFQ has been received.
 - Observatory has done well considering the rainy/cloudy weather. MCC has contracted with Site Works for the Observatory landscaping design. This plan will go out to bid soon. The Horticulture Department is working on growing plants that will be used in the landscaping.
 - ESP- One of the Quonset huts has been rented by The UpCycle.
 - Pinebridge Coliseum roof- Bids have been received for the roof.
 - Pinebridge schematic was given to the Board from review. This is not a final design. The sprinkler system will be tested soon to see if it can be used rather than replaced. The goal is to have temporary occupancy in the building by January 2020.
 - MCC is looking to redesign the Student Service suite.
 - The first floor Gwaltney Hall and Student Commons are scheduled to have the floors resurfaced during Christmas break.
 - The Welding Building status is held at the State level for approval.
 - The Strategic Plan is scheduled to begin next week.
- c) Other- Ms. Harris asked about the student that sued the college and other faculty/staff members. The student is requesting that MCC remove the 'F' grade from his transcript. No official decision has been made on this request. Dr. Boyd will be in discussions with the attorney on next steps.

SGA Report

The SGA Representative was not able to attend the meeting. No report was given.

Adjourn

Trustee Hicks made a motion to adjourn the meeting at 1:16pm. Trustee Riddle seconded the motion. All approved.

Respectfully submitted by Brooke Burlison, Secretary to the Board of Trustees.