

Members Present	Other Interested Parties Present
R. L. Hoilman	Dr. John Boyd, President
Nancy Burleson, Chair	Randy Ledford, Vice President Academics and Student Development
Gwen Harris	Rita Early, Vice President Economic and Workforce Development
Edwina Sluder	Gerald Hyde, Vice President of Administration
Sam Ray, Jr.	Beth Morris, Director of Marketing
Bryan Peterson	Margaret Earley-Thiele, Foundation Director
Julia Norris	Brooke Burleson, Secretary to the Board
Jennie Harpold	Dora Smith- only present for Trustee Oath of Office
Courtney Cook, SGA	

Call to Order

Chair Burleson called the Mayland Community College Board of Trustees to order at 12:10pm.

Pledge of Allegiance

Trustee Hoilman led the Pledge of Allegiance.

Invocation

Trustee Sluder offered the Invocation.

New Appointees

Dora Smith swore in Trustee Harris for her reappointment.

Ethics Reminder

Chair Burleson provided the ethics reminder. No conflicts of interest were noted.

Approval of Agenda

A motion to approve the agenda was made by Trustee Harris, seconded by Trustee Norris. Motion carried unanimously.

Minutes

A motion was made by Trustee Hoilman to accept the September 26, 2016 minutes with a second from Ray. Motion carried.

Celebrating Success

- a) New Hires- Dr. Boyd introduced the new hires:
 - Justin Howell, Purchasing Coordinator
 - Crystal Forbes, Administrative Assistant to Student Services and Financial Aid

Starli McDowell, Grants

Ryan Ray, IE Director

- b) MCC Halloween Spooktacular- The Halloween Spooktacular was a success. There was great participation from faculty, staff, and campus clubs. An estimated 600 children and 1,200 adults attended the event.

Chairman's Report

Chair Burleson updated the Board on the upcoming MCC events:

- a) November 24-25, 2016 MCC Closed- Thanksgiving Holiday
- b) December 8, 2016 MCC BOT & Foundation Board Christmas Dinner
- c) December 19-31, 2016 MCC Closed- Christmas Break
- d) January 2, 2017 MCC Closed- New Year Holiday

Committee Reports

- a) Personnel Committee
The Personnel Committee did not meet.
- b) Finance Committee
Trustee Hoilman asked Mr. Gerald Hyde to present the Finance Committee report. Mr. Hyde reviewed the financials. A van was purchased with capitol funds. Commissions in the bookstore are down. Mr. Hyde and Mr. Ledford will be meeting with the bookstore personnel to address declining commissions.
- c) Building and Grounds Committee
Trustee Norris informed the Board that the Building and Grounds Committee met and approved the 3-1 Forms and the architect for the Pinebridge project which have been added to the consent agenda.
- d) Academic Committee
The Academic Committee did not meet.

Consent Agenda

The following items were listed on the Consent Agenda for approval:

- a. 3-1 Gwaltney Biology Lab
- b. 3-1 Avery Roof
- c. Pinebridge Architect

Trustee Norris made a motion to approve all Consent Agenda items with a second from Trustee Sluder. All approved, motion carried.

President's Report

Dr. Boyd presented the President's Report.

- Dr. Boyd thanked everyone for their thoughts and prayers following the loss of his mother-in-law.
- The site work at the Observatory is complete. Building construction is open for bid.
- The Center of Craft and Construction Trade plans have been approved by the system office. The project will be open for bid soon.

- Construction on the Avery Roof will begin once the system approves the project.
- The Architect is working to complete the plan for the Gwaltney Building to make the space more efficient and meet the needs/wants of the faculty and staff.
- The Biology Lab is set to undergo construction in the summer 2017 when classes are out.
- Administrative Cabinet is looking at updating the salary plan, program reviews, and job descriptions.
- Enrollment is up slightly.
- Dr. Boyd met with Mr. David Robinson on a potential for the schools and MCC to earn funds to assist with funding county specific projects. A well-organized marketing plan would be very important in informing the public of the benefits of the plan. Dr. Boyd sought the input from the Board on proceeding. The Board requested that Dr. Boyd meet with the Superintendent from Mitchell and Yancey Counties to get their opinion on the idea. Dr. Boyd will report back to the Board at the January meeting regarding his meetings with the other Superintendents.

New Business

- a) SGA Rep. Courtney Cook updated the Board on the SGA involvement:
 - Student participation at the Halloween Spooktacular was good.
 - MCC Spirit week is November 14-18, 2016.
 - The Gobble Till You Wobble event is November 21, 2016.
 - SGA will be holding a food drive from the end of November through early December with proceeds to be distributed evenly among Avery, Mitchell, and Yancey Counties.

Adjourn

Trustee Hoilman made a motion to adjourn the meeting at 12:46pm. Trustee Ray seconded the motion. All approved.

Respectfully submitted by Brooke Burlison, Secretary to the Board of Trustees.