

Members Present	Other Interested Parties Present
Bryan Peterson	Dr. John Boyd, President
Edwina Sluder	Rita Early, Vice President Economic and Workforce Development
Nancy Burleson	Margaret Earley-Thiele, Foundation Director
Gwen Harris	Brooke Burleson, Secretary to Board of Trustees
Fred Stout	Jimette Cook, MEC Coordinator (left after introduction)
Wanda Proffitt	
Keith Holtsclaw	
Van Phillips	
Jennie Harpold (via phone)	

Call to Order

Vice Chair Sluder called the Mayland Community College Board of Trustees to order at 12:18pm.

Pledge of Allegiance

Trustee Sluder led the Pledge of Allegiance.

Invocation

Trustee Sluder offered the Invocation.

New Appointees- Swear In

Newly appointed Trustee Proffitt was sworn in.

Reappointed Trustee Harpold was unable to attend the meeting in person. She will be sworn in at the next meeting.

Ethics Reminder

Vice Chair Sluder provided the ethics reminder. No conflicts of interest were noted.

Approval of Agenda

Trustee Peterson made a motion to approve the agenda. Trustee Hicks seconded the motion with additions. All approved, motion carried.

Minutes

Trustee Hicks made a motion to approve the July 10, 2019 and August 26, 2019 minutes. Trustee Burleson seconded the motion. All approve, motion carried.

Celebrating Success

- a. New Hires
 - i. Jimette Cook, MEC Coordinator- Dr. Boyd introduced Ms. Jimette Cook as the new MEC Coordinator.
- b. Mitchell Pig Pickin'- The Mitchell County Pig Pickin' was held last week on September 24, 2019 at Pinebridge. The event was a great success with approximately 70 people in attendance.
- c. Other- Dr. Boyd discussed the Hometown Strong Initiative presented by the Governor's Office that was held at MCC last week.

Chairman's Report

- a. October 10-11, 2019 MCC Fall Break
- b. October 15, 2019- Avery County Pig Pickin'
- c. October 24, 2019- MCC Halloween Spooktacular
- d. October 28, 2019 Tentative MCC Board Meeting
- e. October 29, 2019- Yancey County Pig Pickin'
- f. November 11, 2019- Veteran's Day Observed, No Classes/College Open
- g. November 25, 2019 MCC Board Meeting
- h. November 27, 2019 Thanksgiving Break, Close at 12pm
- i. November 28-29, 2019 Thanksgiving Break, College Closed
- j. Other- Mrs. Earley-Thiele discussed the upcoming Yancey County Home Tour

Committee Reports

- a. Personnel Committee
 - i. Resolution- Jon Wilmesherr- The Resolution was presented to Mr. Jon Wilmesherr for his efforts and hard work on the Bare Dark Sky Observatory.
A motion was made by Trustee Phillips to accept the Resolution and present to Mr. Wilmesherr. A second was made by Trustee Burlison. All approved, motion carried.
- b. Finance Committee
 - i. Budget Update- Dr. Boyd presented the Budget Update. At this time, a formal budget has not been passed. Dr. Boyd presented the proposed budget. FTEs are down. This is related heavily to the decreased FTEs in the prison due to the quality of prisoners that are in the local facility. The lower FTE is a trend that has been seen at the majority of the western community colleges in the state. Dr. Boyd explained the formula allocation that makes up the budget. Dr. Boyd discussed some of the obstacles that MCC has faced the past few years including decreased and limited funding for Basic Skills, and marketing in the high schools. Funds for Anspach have been included in the proposed budget, however, they are not reoccurring. MCC will continue to try to get reoccurring funds for Anspach in next year's budget. Dr. Boyd discussed Management Flex funds. Salary and benefits are up 6%. Operations and travel are down 6%. The proposed budget includes a 1% salary increase for community college employees. With this proposed budget, Dr. Boyd discussed the budget strategy. Dr. Boyd presented two new positions that have been requested to be added. Both positions have been factored in to the budget strategy. Dr. Boyd reviewed the salary increase breakdown.

- ii. Financial Report- The financial report was included in the packet for review.
- iii. Other

c. Building and Grounds Committee

i. Construction Update- Dr. Boyd presented the Construction Update. Approximate costs on projects include: Cosmetology \$349,900, Pinebridge parking lot \$467,000, hotel \$1M. Dr. Boyd reviewed a breakdown of the hotel expenses and the grants that MCC has received and applied for. The Planetarium is estimated to cost \$1.3M. Mr. Tommy Winchester has been hired to manage the project. The Observatory Landscaping was estimated at \$271,600, most of which has been secured. The Welding Building was estimated to cost \$844,500. The bid opening was held last week with no bids received. Dr. Boyd reviewed the county allocations to the MCC budget. The Institutional deficit was reviewed which includes the former child care center and Energy Xchange.

- ii. Other

d. Academic Committee

- i. Committee did not meet

Consent

- a. EMS Position
- b. Lab Technician II Position
- c. Resolution- Bob Hampton

A motion was made by Trustee Phillips to approve the Consent agenda with a second from Trustee Proffitt. All approved, motion carried.

President's Report

Dr. Boyd presented the President's Report.

- a) BLET- Dr. Boyd presented the BLET Update. The BLET inspector visited and put MCC on hold until some issues are resolved. MCC is actively working on these issues and will work to get the program active as soon as possible.
- b) Other- Quartz Corporation reserved the Observatory to hold a meeting and used the Earth to Sky Park to host a dinner and were able to attend a viewing at the Observatory.

SGA Update

No report given, SGA Representative was unable to attend the meeting.

New Business

- a. Other- Dr. Boyd informed the Board that he will be out of town next week to attend a SACS visit. He will also be out a week in October to assist his wife following a medical procedure. He will be out again early November attending a CCA Conference.
- b. The first round of hemp has been harvested and is currently drying.
- c. The Rapid Prototype Center is working to assist in a couple of projects for Buck Stove and Duke Hospital.

Adjourn

Trustee Hicks made a motion to adjourn the meeting at 1:33pm. Trustee Stout seconded the motion. All approved.

Respectfully submitted by Brooke Burlison, Secretary to the Board of Trustees.