

Members Present	Other Interested Parties Present
Edwina Sluder, Vice Chair	Dr. John Boyd, President
Henry Street	Rita Early, Vice President Economic and Workforce Development
R.L Hoilman	Amanda Buchanan, MCC Controller
Keith Holtsclaw	Brooke Burleson, Secretary to Board of Trustees
Johnny Riddle	Margaret Earley-Thiele, Foundation Director
Martha Hicks	Michelle Musich, Dean of Student Services
Jennie Harpold	Jennifer Grindstaff, MCC Student Success Coach
Gwen Harris	
Nancy Burleson	
Bryan Peterson	

Call to Order

Vice Chair Sluder called the Mayland Community College Board of Trustees to order at 12:02pm.

Pledge of Allegiance

Trustee Hoilman led the Pledge of Allegiance.

Invocation

Trustee Sluder offered the Invocation.

Ethics Reminder

Vice Chair Sluder provided the ethics reminder. No conflicts of interest were noted.

Approval of Agenda

Trustee Harris made a motion to approve the agenda with a second from Trustee Hicks. All approved, motion carried.

Minutes

A motion was made by Trustee Peterson to accept the September 24, 2018 minutes with a second from Trustee Riddle. Motion carried.

Celebrating Success

- a. *"The Best Spots to Watch the Meteor Showers This Fall"*- The MCC Bare Dark Sky Observatory was featured on msn.com as one of the best spots to watch the meteor showers this fall.
- b. Trustee Sluder spoke highly of the MCC Halloween Spooktacular and the success of the event.
- c. Dr. Boyd gave out copies of the 2018 Gateways to all Board members.

Chairman's Report

Vice Chair Sluder updated the Board on the following upcoming events:

- a. December 6, 2018, 5:30pm - President's Christmas Social
- b. December 18, 2018, MCC Employee Christmas Lunch- Board Members Invited
- c. December 19 – 21, 2018 Closed for Maintenance repairs
- d. December 24-31, 2018 College closed for Christmas break
- e. January 1, 2019 – College Closed, New Year's Day
- f. January 28, 2019 MCC Board Meeting
- g. Other

Committee Reports

- a. Personnel/EWD Committee
 - i. Committee did not meet.

- b. Finance Committee
 - i. Financial Report*

The financials were included in the packet for the Board to review. Dr. Boyd informed the Board that we will expect to hear from the state on how much MCC will have to pay back.
 - ii. Other

- c. Building and Grounds Committee
 - i. Committee did not meet.

- d. Academic Committee
 - i. A Look Back on Mayland Community College
Rita Earley gave a brief history of MCC and the progression of the school over the years.
 - ii. Success Coach Update
Ms. Michelle Musich gave a report on the Student Success and Recruitment Plan. This plan is designed to promote recruitment and maintain retention. Currently MCC is tracking slightly below the system's performance measure. The plan starts with an intake interview with students, offer early advising, intensive outreach to new students, respond to early alerts/ early intervention, structured contacts with at-risk caseload, and refer to on and off campus resources. Ms. Jennifer Grindstaff reported on the how the Student Success Coach has helped with Nursing students.
 - iii. Other

President's Report

Dr. Boyd presented the President's Report.

- a) Construction Update- Dr. Boyd gave an update on construction projects. Completed projects include Sam Center flooring and paint, offices in Phillips Building, two classrooms in Phillips Building, four classrooms in Gwaltney, classrooms/labs/offices in Avery Learning Center,

Projects in progress include restrooms on Gwaltney first floor, Criminal Justice roof and exterior, Avery Learning Center entrance, green building and small classrooms, Gwaltney floor on the first floor. ESP conference center and Observatory landscaping.

Pinebridg Hotel- Roof complete, electrical under contract.

Pinebridge Coliseum- Sprinkler system is under contract. Electrical is awaiting architect design. Restrooms will be started in spring.

Looking to create a fire training space on land at Three Mile.

Working with Yancey County on additional parking area at Anaspach Advanced Manufacturing School.

- b) Business Office Updates- Dr. Boyd gave an update on the Business Office. Mr. Tim Greene has taking a position with Avery County. Interviews for VP of Administration will start soon. Ms. Amanda Buchanan has stepped in to help fill in some during this vacancy. Dr. Boyd has talked to some other community colleges about coming together to have a salary study completed.
- Campus Cruiser has notified MCC that they will be closing in March. Faculty uses this system a lot. MCC is looking to transition to Moodle to replace Campus Cruiser.
- Ms. Beth Morris has recently left MCC to take a position at UNC Chapel Hill. MCC is looking to hire a Marketing Assistant.
- Dr. Boyd updated the Board on the Bates lawsuit. The lawyer has reached out to Mr. Bates who has not responded to his calls.

- c) Other-

SGA Report

The SGA Representative, Seth Stewart.

SGA hosted a couple of successful Thanksgiving events. MCC is currently having MCC pride week for students to dress up. SGA will host a Christmas social in the upcoming weeks.

New Business

- a. Election of new Board Chair- Trustee Norris has asked to step down as Board Chair.
Trustee Burleson nominated Trustee Riddle as the new Board Chair with a second from Trustee Holtsclaw. All approved.
- b. Other

FYI

- a. 2018 Ethics Holiday Newsletter*
- b. Amendment of 1D SBCCC 400.8 - "Courses for Curriculum Programs"*

Adjourn

Trustee Hicks made a motion to adjourn the meeting at 1:13pm. Trustee Hoilman seconded the motion. All approved.

Respectfully submitted by Brooke Burlison, Secretary to the Board of Trustees.