



Date: _____

Dear BLET Applicant,

Thank you for your interest in attending Mayland Community College. Enclosed you will find an application packet for admission to the Mayland Community College Basic Law Enforcement Training Academy. Please follow the directions that are included when completing the application process. A copy of your birth certificate, high school diploma/GED, a criminal background check from **each** county you have lived in since you turned 16 years old, a copy of your current driver's license, and a DD-214 (military discharge) if applicable, is required to complete the BLET packet. You are required to take the CASAS Reading Assessment through our Basic Skills Department **prior** to starting the program. You **must** score at a 10th grade reading level or above in order to be eligible to attend the Mayland Community College BLET program. To schedule an appointment to take the CASAS Reading Assessment test, please call Kayti Ledford at 828.766.1341. We suggest you take this assessment early in the application process in case you have to do remedial hours and take the CASAS assessment again.

In addition to the application packet, you will find an order form for all required BLET materials. Each cadet is required to be in uniform, and this form will indicate the items needed that can be purchased. In addition to these items, the cadet is required to wear black pants, a black belt, and black shoes to complete the uniform. If at any time during the application process you have questions, please feel free to contact the Academy Director, Dana Crawford at 828.766.1338, or Susan Shephard, BLET Administrative Assistant at 828.766.1299.

Night classes for the next BLET Program will begin in January 2021. The program will last approximately eight months. Class will meet on Monday through Friday from 6:00 PM-10:00 PM. When the Physical Fitness portion of the program starts, class times will change to 6:00 PM-11:00 PM, three nights a week, with occasional Saturday classes. We look forward to working with you to accomplish your goal of completing the Police Academy.

Sincerely,
Dana B. Crawford
BLET Director, Mayland Community College
dcrawford@mayland.edu

BLET PRICE LIST
REQUIRED TEXT/SUPPLEMENTS

NOTE: Every student must have a copy of these texts during BLET. More current editions may be used when they become available from the publisher.

TEXT	COST
Arrest, Search, & Investigation Farb, Robert, <i>Arrest, Search, and Investigation in North Carolina</i> . 5 th ed. Chapel Hill, NC: Longleaf, Inc., 2016. ISBN 9781560118596	\$166.00
Arrest, Search, & Investigation SUPPLEMENT Tyner, Christopher & Welty, Jeffrey B., <i>Arrest, Search, and Investigation in North Carolina SUPPLEMENT</i> . Chapel Hill, NC: Longleaf, Inc., 2018. ISBN 9781560119364	\$48.75
North Carolina Crimes Smith, Jessica, <i>North Carolina Crimes</i> . 7 th ed. Chapel Hill, NC: Longleaf, Inc., 2012. ISBN 9781560116820	\$223.00
North Carolina Crimes SUPPLEMENT 2019 Smith, Jessica, <i>North Carolina Crimes SUPPLEMENT</i> . Chapel Hill, NC: Longleaf Inc., 2019. ISBN 9781560119777	\$62.50
North Carolina Motor Vehicle Law <i>Motor Vehicle Laws of North Carolina Annotated</i> . Park City, Utah: Blue360 Media, 2019-2020, ISBN 9781641306263	\$66.00
North Carolina Criminal Law and Procedure <i>North Carolina Criminal Law and Procedure</i> . Charlottesville, VA: The LexisNexis Group, 2019. ISBN 9781522191056	\$78.00
Student Lesson Plan disc	\$50.00
Total	\$694.25

****The BLET Manual will be downloaded to the iPad****

OTHER COSTS

ADDITIONAL REQUIREMENTS	COST
Apple iPad Rental Fee	\$200.00
Membership to Fitness Express	\$102.00
Ammunition Fee	\$100.00
Insurance	\$1.20
TOTAL	\$403.20

REQUIRED UNIFORMS

ITEM	COST
Polo Shirt	\$31.95
Tee Shirt	\$15.95
Hoodie S-XL	\$25.50
Hoodie 2XL-4XL	\$27.50-2XL, \$28.50-3-4XL
Hat	\$19.95
TOTAL	Approximately \$107.90

GRAND TOTAL for books, material, equipment, and insurance	Approximately \$1,075.00
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****NOTE: DO NOT MAKE ANY PURCHASES UNTIL YOUR PACKET HAS BEEN RETURNED AND CERTIFIED BY THE DIRECTOR OF THE BLET PROGRAM****

BLET UNIFORM ORDER FORM

STUDENT'S NAME:
STUDENT'S PHONE NUMBER:
STUDENT'S EMAIL:

DATE	ITEM	COST	SIZE	QUANTITY	TOTAL
	Polo	\$31.95			
	Tee Shirt	\$15.95			
	Hoodie S-XL	\$25.50			
	Hoodie 2XL-4XL	\$27.50 (2XL) \$28.50 (3-4XL)			
	Hat	\$19.95			

****Please circle the items you wish to order and return this form to the BLET**

Director. Please be specific with size and quantity.

CANDIDATE APPLICATION

Packet Due Date:

BLET Packets must be hand delivered to Dana Crawford, BLET Director



Dana B. Crawford, BLET Director

Office Phone: 828.766.1338

OR

Susan Shephard, BLET Administrative Assistant

Office Phone: 828.766.1299

INSTRUCTIONS TO THE CANDIDATE

This application package is to be read and completed in its entirety. You are to pay **special attention** to the following:

Section 1- Candidate Personal Data

Section 2- Required Documentation Check-off List

Section 3- Requirements for Admission

Section 4- Access to State Forms

Section 5- Criminal/Arrest History

****Section 6- Certification (Notary Public is required)**

Section 7- Americans with Disabilities Act

Section 8- Tuberculosis Risk Questionnaire

Section 9- Exposure to Chemical Agent (CS,OC) Release Form

Section 10- Sponsorship

Section 10a-Tips for Requesting a Sponsorship

Section 11- Bloodborne Pathogens

Section 12-Course Blocks: Topic List and Hours

****Do not sign the certification until you are in the presence of a Notary Public****

SECTION 1: CANDIDATE PERSONAL DATA

Legal Name: _____

Date of Birth: _____

Social Security: _____

Mailing Address: _____

State: _____ **Zip Code:** _____

Telephone: (____) _____

Cell phone: (____) _____

Email: _____

Date: _____

SECTION 2: REQUIRED DOCUMENTATION CHECKLIST

Check off each block as you complete the requirement

- Requirements for admission to Basic Law Enforcement Training. (Signature)
- American's with Disabilities Act statement (ADA). (Signature)
- Blood Borne Pathogens statement (Signature)
- Basic Law Enforcement Training Application (Notary required)
- CJETSC Form F-1 (medical history statement) (Signature)
- CJETSC Form F-2 (medical examination report) (Signature)
- CJETSC Form F-3
(Personal History, Signature, and Notary Signature)
- ICC Exposure to Chemical Agents Waiver (Signature)
- Certified Copy - Criminal History
(From every jurisdiction where candidate has resided since 16 years of age)
- Certified Copy - Birth Certificate / Certificate of Naturalization
- Copy of valid North Carolina driver's license
- Copy of valid Social Security card
- Copy of High School Diploma or GED (transcripts are not accepted)
- CASAS reading placement test (10th grade reading level required)
(This test will be scheduled and administered through the admissions office)
- DD-214 (Separation from active military service) (if applicable)
- Early enrollment waiver if 19 years of age (CJETSC)
- Sponsorship Letter: (Candidates must obtain sponsorship from a local (or area) law enforcement agency. Sponsorship will waive tuition costs for the candidate. A letter of sponsorship is included in the application packet)

SECTION 3: REQUIREMENTS FOR ADMISSION

- Applied and accepted to Mayland Community College.
- Must be a citizen of the United States.
- Must be 20 years of age.
- Priority admission is given to individuals holding full time employment with criminal justice agencies.
- Must provide to the School Director a medical examination report, properly completed by a physician licensed to practice medicine in North Carolina, a physician's assistant, or a nurse practitioner, to determine the individual's fitness to perform the essential job functions of a criminal justice officer.
- Must have a high school diploma or GED. High school diplomas earned through correspondence enrollment are not recognized toward the educational requirements.
- Must take a standardized reading comprehension test and score at the tenth-grade level or higher within one year prior to entrance into Basic Law Enforcement Training.
- Must provide to the School Director a certified criminal record check for local and state records for the time period since the trainee has become an adult and from all locations where the trainee has resided since becoming an adult. An Administrative Office of the Courts criminal record check or a comparable out-of-state criminal record check will satisfy this requirement.

Must not have been convicted of any felony or:

- a crime or unlawful act defined as a "Class B misdemeanor" within the five year period prior to the date of application for employment unless the individual intends to seek certification through the North Carolina Sheriffs' Education and Training Standards Commission; or
- four or more crimes or unlawful acts defined as "Class B Misdemeanors" regardless of the date of conviction; or
- four or more crimes or unlawful acts defined as "Class A Misdemeanors" except the trainee may be enrolled if the last conviction occurred more than two years prior to the date of enrollment; or

- a combination of four or more “Class A Misdemeanors” or “Class B Misdemeanors” regardless of the date of conviction unless the individual intends to seek certification through the North Carolina Criminal Justice Education and Training Standards Commission.

Every individual who is admitted as a trainee in a presentation of the Basic Law Enforcement Training Course shall notify the School Director of all criminal offenses which the trainee is arrested for or charged with, pleads no contest to, pleads guilty to or is found guilty of, and notify the School Director of all Domestic Violence Orders (G.S. 50B) which are issued by a judicial official and which provide an opportunity for both parties to be present. The notifications must be received by the School Director within 30 days of the date the case was disposed of in court.

Candidate’s Signature

Date: MM/DD/YY

SPECIAL NOTATION

Specifically omitted from this requirement as a qualification for admission to this program shall be a DOT 10 Panel Urine drug screening. Candidates must make an appointment with a laboratory to have the DOT 10 Panel Urine drug screen. You may call:

- **Blue Ridge Regional Hospital Work Well-828.766.1692.**
- **LabCorp Laboratory in Asheville-828.254.1376.**
- **Wolfe Laboratory in Asheville-800.230.2991.**

Candidate’s Initials: _____

SECTION 4: ACCESS TO STATE FORMS

Cadets must complete the F-1, F-2, and F-3 forms in their entirety. To access these forms, follow this link to the North Carolina Criminal Justice Education and Training Standards Commission. From this link you can download the F-1, F-2, and F-3 forms. Once you have filled out the forms, print them off and return them with your packet to the BLET Academy Director. Please be sure to save your completed documents to your computer. If you do not have access to the internet, a computer, or a printer, please notify the BLET director and copies will be printed for your convenience.

INSTRUCTIONS FOR DOWNLOADING FORMS:

- Login to the North Carolina Criminal Justice Education and Training Standards Commission website.
- On the home page, hover over Law Enforcement Training & Certification.
- The dropdown menu will show Criminal Justice Training and Education Standards, and a side menu will appear with Forms & Publications. Click on Forms & Publications.
- Click on Law Enforcement.
- Scroll down and select the PDF's F-1, F-2, and F-3.

Print and complete each form in its entirety. Your packet must be returned *in person* to the BLET Program Director, Qualified Assistant, or Program Coordinator by the due date on your packet. If you do not have access to the internet, a computer, or a printer, please let the BLET Director know and forms will be printed for your convenience. Late packets will not be accepted.

If you have any questions, please contact:

- Dana Crawford, BLET Director-828.766.1338
- Kayti Ledford, BLET Coordinator-828.766.1341
- Susan Shephard, BLET Administrative Assistant-828.766.1299

SECTION 5: CRIMINAL/ ARREST HISTORY

DEPARTMENT OF JUSTICE

STATE OF NORTH CAROLINA

Criminal Justice Education and Training Standards Commission

Sheriff's Training and Standards Commission

Certification Prerequisites for Law Enforcement Officers

In addition to the successful completion of a commission-accredited Basic Law Enforcement Training Program, to become eligible for certification as a law enforcement officer, each applicant must meet the following standards, which relate to an applicant's criminal background.

Both commissions require the listing of committed and/or convictions, offenses you were charged with, and any arrests. For commission purposes, "convicted" or "conviction" means

- a) A plea of guilty
- b) A verdict or finding of guilty by a jury, judge, magistrate, or other duly constituted, established, and recognized adjudicating body, tribunal, or official, either civilian or military
- c) A plea of no contest, nolo contendere, or equivalent an applicant is **ineligible** for certification as a law enforcement officer if you have committed or been convicted of
 - a) A felony
 - b) A crime for which the punishment could have been imprisonment for more than two years.
 - c) A crime or unlawful act for which the punishment could have been imprisonment of more than six months but less than two years and the crime or unlawful act occurred within five years of your application for certification.
 - d) Four or more crimes or unlawful acts described in "C" above, regardless of the date of occurrence.
 - e) Four or more crimes or unlawful acts for which the punishment could have been imprisonment for less than six months.

Note: An applicant may be certified if the last conviction date in (e) occurred more than two years prior to the date of application for certification.

Each candidate must be able to truthfully answer NO to each of the following questions.

Answer each question

Have you ever committed or been convicted of:

- 1) A felony? Yes _____ No _____ Unknown _____
- 2) A crime of which the punishment could have been imprisonment for more than two years?
Yes _____ No _____ Unknown _____
- 3) A crime or unlawful act for which the punishment could have been imprisonment for more than six months but less than two years and the crime or unlawful act occurred within five years of your application for certification?
Yes _____ No _____ Unknown _____
- 4) Four or more crimes or unlawful acts described in (c) above, regardless of the date of occurrence. Yes _____ No _____ Unknown _____
- 5) Four or more crimes or unlawful acts for which the punishment could have been imprisonment for less than six months.
Yes _____ No _____ Unknown _____

Note: An applicant may be certified if the last conviction date in question five occurred more than two years prior to the date of application for certification.

SECTION 6: CERTIFICATION

STATE OF NORTH CAROLINA

COUNTY OF _____

Any false or misleading answer(s) to those questions as are set forth in section five (5) of this application; and/or as to false or misleading data submitted as required in section three (3) of this application, shall constitute grounds for denial of admission as a candidate to the Police Academy Training Program, OR immediate dismissal as a recruit therefrom.

I, _____ do hereby certify the information so submitted to be true and correct to the best of my knowledge.

Sworn to and subscribed before me, the undersigned authority upon this, the _____ day of _____, 20_____.

X

Candidate's Signature

X

Notary Public

My Commission Expires: _____

SECTION 7: AMERICANS WITH DISABILITIES ACT

Having been signed into law July 26, 1990; the Americans with Disabilities Act attempts to remove workplace discrimination against those who have disabilities.

The Criminal Justice Training Center and Mayland Community College shall have as a goal, to be in full compliance with the spirit and intent of this Act and provisions therein.

We shall not knowingly discriminate against any qualified individual with a disability nor shall a qualified individual with a disability, by reason of said disability, be excluded from participation in or denied benefits of any program.

However; the following two (2) special considerations shall govern admission to this Criminal Justice Training Center B.L.E.T. program.....

(1) Personal Characteristics:

Since law enforcement officers are required to enforce the law and they are exposed to certain temptations such as favoritism, corruption or unlawful monetary gain; it is a business necessity that candidates exhibit a history and characteristics of honesty, reliability, interpersonal skills, integrity and the ability to manage personal finances.

Additionally, law enforcement officers are frequently placed in a position of physical and mental stress. Therefore; a history of mental or physical disability may be grounds for denying employment or these factors may be a consideration during the hiring process. Applicants posing a substantial risk of injury to themselves, other officers and the public may be at a substantial disadvantage during the hiring process.

(2) INEXPERIENCED LAW ENFORCEMENT OFFICER ESSENTIAL JOB FUNCTIONS:

The following are the "essential job functions" that are common to all inexperienced law enforcement officers in North Carolina, as determined by The N.C. Criminal Justice Education and Training Standards Commission and the Sheriff's Education and Training Standards Commission. The successful applicant must be able to perform ALL of the essential job functions of an inexperienced law enforcement officer, generally unassisted and at a pace and level of performance consistent with the actual job performance requirements. This requires a high level of physical ability to include vision, hearing, speaking, flexibility and strength.

1. Effect an arrest, forcibly if necessary, using handcuffs and other restraints; Subdue resisting suspects using maneuvers and weapons and resort to the use of hands and feet and other approved weapons in self-defense.

2. Prepare investigative and other reports, including sketches, using appropriate Grammar, symbols and mathematical computations.
3. Exercise independent judgment in determining when there is reasonable Suspicion to detain, when probable cause exists to search and arrest and when Force may be used and to what degree.
4. Operate a law enforcement vehicle during both the day and night; in emergency Situations involving speeds in excess of posted limits, in congested traffic and in Unsafe road conditions caused by factors such as fog, smoke, rain, ice and snow.
5. Communicate effectively and coherently over law enforcement radio channels while initiating and responding to radio communications.
6. Gather information in criminal investigations by interviewing and obtaining the Statements of victims, witnesses, suspects and confidential informers.
7. Pursue fleeing suspects and perform rescue operations which may involve quickly entering and exiting law enforcement patrol vehicles; lifting, carrying and dragging heavy objects; climbing over and pulling up oneself over obstacles; jumping down from elevated surfaces; climbing through openings; jumping over obstacles, ditches and streams; crawling in confined areas; balancing on uneven or narrow surfaces and using body force to gain entrance through barriers.
8. Load, unload, aim and fire from a variety of body positions handguns, shotguns and other agency firearms under conditions of stress that justify the use of deadly force and at levels of proficiency prescribed in certification standard
9. Perform searches of people, vehicles, buildings and large outdoor areas which may involve feeling and detecting objects, walking for long periods of time, detaining people and stopping suspicious vehicles and persons. 10/31/2012
10. Conduct visual and audio surveillance for extended periods of time.
11. Engage in law enforcement patrol functions that include such things as working rotating shifts, walking on foot patrol and physically checking the doors and windows of buildings to ensure they are secure.
12. Effectively communicate with people, including juveniles, by giving information and directions, mediating disputes and advising of rights and processes.
13. Demonstrate communication skills in court and other formal settings.

14. Detect and collect evidence and substances that provide the basis of criminal offenses and infractions and that indicate the presence of dangerous conditions.
15. Endure verbal and mental abuse when confronted with the hostile views and opinions of suspects and other people encountered in an antagonistic environment.
16. Perform rescue functions at accidents, emergencies and disasters to include directing traffic for long periods of time, administering emergency medical aid, lifting, dragging and carrying people away from dangerous situations and securing and evacuating people from particular areas.
17. Process and transport prisoners and committed mental patients using handcuffs and other appropriate restraints.
18. Put on and operate a gas mask in situations where chemical munitions are being deployed.
19. Extinguish small fires by using a fire extinguisher and other appropriate means.
20. Read and comprehend legal and non-legal documents, including the preparation and processing of such documents as citations, affidavits and warrants.
21. Process arrested suspects to include taking their photographs and obtaining a legible set of inked fingerprint impressions.

Note:

The successful candidate must be able to perform ALL of the above listed essential job functions of an inexperienced law enforcement officer, unassisted, and at a pace and level of performance consistent with the actual job performance requirements. This requires a high level of physical ability to include vision, hearing, speaking, flexibility and strength.

(Candidate's signature)

(Date)

SECTION 8: Tuberculosis Risk Questionnaire

1. Were you born outside the USA in one of the following parts of the world: Africa, Asia, Central America, South America or Eastern Europe?	YES or NO
2. Have you traveled outside the USA and lived for more than one month in one of the following parts of the world: Africa, Asia, Central America South America, or Eastern Europe?	YES or NO
3. Do you have a compromised immune system such as from any of the following conditions: HIV/AIDS, organ or bone marrow transplantation, diabetes, immunosuppressive medicines (e.g. prednisone, Remicade), Leukemia, lymphoma, cancer of the head or neck, gastrectomy or jejunal bypass, end-stage renal disease (on dialysis), or silicosis?	YES or NO
4. Have you ever done one of the following: used crack cocaine, injected illegal drugs, worked or resided in jail or prison, work or resided at a homeless shelter, or worked as a healthcare worker in direct contact with patients?	YES or NO
5. Have you ever been exposed to anyone with infectious tuberculosis?	YES or NO

Tuberculosis Symptom Questionnaire: Do you currently have any of the following symptoms?

1) Unexplained cough lasting more than 3 weeks?	Yes or No
2) Unexplained fever lasting more than 3 weeks?	Yes or No
3) Night sweats (sweating that leaves bedclothes and sheets wet)	Yes or No
4) Shortness of breath	Yes or No
5) Chest pain	Yes or No
6) Unintentional weight loss	Yes or No
7) Unexplained fatigue (very tired for no reason)	Yes or No

SECTION 10: SPONSORSHIP

MAYLAND COMMUNITY COLLEGE Letter of Sponsorship

TO: MAYLAND COMMUNITY COLLEGE BLET SCHOOL DIRECTOR

Please admit the individual named below in Mayland Community College's BLET school under sponsorship of the below named enforcement agency.

By requesting the admission of this individual, I am attesting to the fact that a background check was conducted and revealed nothing that would prohibit this individual from being employed by a law enforcement agency. Furthermore, I attest that I am aware of nothing in this person's character or reputation that would bring discredit upon my agency, law enforcement, or Mayland Community College.

In the event this individual is not currently employed by this agency, he/she understands that this sponsorship does not guarantee them employment with this or any other law enforcement agency, nor does this sponsorship express or imply in any way a guarantee of employment in law enforcement with this agency or any other agency in the future.

I further attest the below named individual is at least 20 years of age.

The below named individual and I are aware of the supply fee and book cost for the BLET school. Supply fee and books will be paid by _____
(Individual or agency)

(Signature of Agency Representative)

(Date)

(Agency Name)

(Signature of Cadet)

SECTION 10a: TIPS for Requesting a Sponsorship

Obtaining a sponsorship from a Law Enforcement Agency is very important. Obviously, first impressions are of the utmost. Below you will find information on how you should dress and conduct yourself in a professional manner when you meet with an official with the agency you are seeking sponsorship.

- 1) **Professional Appearance:** To project a professional image, dress conservatively and stick to sober colors like blue, gray and beige. Be mindful of personal hygiene, and wear minimal accessories, jewelry, and make-up. Do not wear aftershave or perfume. Footwear should be polished and in impeccable condition.
- 2) **Introductions:** As you enter the interviewing room, greet everyone with a firm handshake. Maintain good eye contact and smile. Remember, you are applying for a law enforcement sponsorship. This is a field in which you have to interact with the public. You want to exhibit confidence in yourself and in your chosen profession.
- 3) **Posture:** Walk into the interview with confidence and take a seat when invited to. Rest your hands lightly on your lap. Keep your feet together firmly planted on the ground. If you want to change positions, you may cross your ankles, but refrain from crossing your legs. Sit back in your seat instead of on the edge of your chair.
- 4) **How to address Law Enforcement personnel:** Make sure to address whom you are speaking with by their titles. (Ex. Chief Smith, Sheriff Moore, Lieut. Green, etc.). Even if the interviewer(s) appear casual, refrain from engaging in familiarity. Remain cordial and professional.
- 5) **Be inquisitive:** Asking questions proves that you are interested in law enforcement and that you are willing to work hard. Write down questions you would like to ask before your interview.
- 6) **Cell phones:** Texting or receiving a phone call during your interview is prohibited. Leave your cell phone in the vehicle.
- 7) **Be courteous:** Be sure to say: "I appreciate the opportunity to meet with you". Always thank the interviewer(s) for their time and let them know you look forward to hearing from them.

SECTION 11: BLOODBORNE PATHOGENS

Rules and regulations have been set forth by the United States Occupational Safety and Health Administration (OSHA) governing Bloodborne Pathogens and the possible exposure thereto.

Bloodborne Pathogens means pathogenic microorganisms that are present in human blood and can cause disease in humans. These pathogens include, but are not limited to, Hepatitis B Virus (HBV) and Human Immunodeficiency Virus (HIV).

Due to the scope and nature of Basic Law Enforcement Training, which involves various blocks of instruction, the potential exists whereby a candidate may be exposed to and / or come in contact with the blood of another trainee. Such an exposure potential is considered as being minimal; and any or all such contact is considered as being unintentional; none the less this possibility does exist.

Therefore, each candidate is hereby notified as to the availability of a vaccination for the Hepatitis B Virus (HBV). Should a candidate elect to receive this vaccination, it shall be done so at the personal expense of the candidate. Candidates who become enrolled in the Basic Law Enforcement Training program shall be required to select from the following options:

1. Have already received the vaccination process.
2. Undergo the vaccination process (doing so at the candidate's expense)
3. Execute a waiver of liability upon behalf of the Criminal Justice Training Center and Mayland Community College.

The candidate shall retain the option to elect to receive the vaccination after execution of the waiver should he / she decide to do so. It shall be done at the personal expense of the candidate.

(Candidate's Signature)

(Date)

SECTION 12: Course Blocks

BLET TOPIC LIST

HOURS

Course Orientation	2
Physical Fitness	54
Ethics for Professional Law Enforcement	4
Arrest, Search, & Seizure/Constitutional Law	28
Elements of Criminal Law	24
Communication Skills for LE Officers	8
LE Communication & Information Systems	8
Field Notetaking & Report Writing	12
Interviews	16
Subject Control & Arrest Techniques (SCAT)	40
Juvenile Laws & Procedures	8
Fingerprinting & Photographing Arrestees	6
Responding to Victims and the Public	10
Firearms	48
Criminal Investigation	34
Alcohol Beverage Control (ABC) Laws & Proc.	4
Motor Vehicle Law	20
Law Enforcement Driver Training	40
Crime Prevention Techniques	6
First Responder	32
Domestic Violence Response	16
Controlled Substance	12
Techniques of Traffic Law Enforcement	24
In-Custody Transportation	8
Traffic Crash Investigation	24
Explosives & Hazardous Materials Emergency	12
Individuals with Mental Illness/Develop. Dis.	24
Crowd Management	12
Preparing for Court & Testifying in Court	12
Patrol Techniques	28
Sheriff's Responsibilities: Detention Duties	4
Sheriff's Responsibilities: Court Duties	6
Civil Process	24
Anti-Terrorism	4
Rapid Deployment	8
Human Trafficking	2
Testing	16
TOTAL HOURS	640

***Optional Training: Taser, Pepper Spray, and ASP (Baton) Training**