

The College is committed to the professional development of its employees and will offer its employees with opportunities to upgrade their job skills, improve their opportunities for promotion and enhance their personal development.

The Board authorizes the President to establish and implement a professional development program that, at a minimum, provides for:

1. Opportunities to strengthen and improve the knowledge, skills and abilities necessary for employees to perform their assigned job functions at an optimum level;
2. Education for new employees in how to perform their jobs, orientation to the College's operations and training for current employees in how to teach new employees;
3. Encouragement to all employees to improve their skills and increase their job knowledge through a Performance Management Plan of professional development that supports their assigned job function as part of the College's mission and purposes; and
4. Expenditures of funds, subject to availability, that support this Policy's goals and aims.

Adopted: 7/01/2018